

S E C R E T

OFFICE OF SPECIAL ACTIVITIES
HQS NOTICE NO. 5-2

20 June 1962

REFERENCE: DPD Directive No. 5-1, dated 16 August 1961
SUBJ: Internal DPD Directives, Notices, and
Administrative Memoranda

Effective immediately all regulatory issuances initiated by the Office Of Special Activities, Deputy Director (Research), formerly the Development Projects Division, Deputy Director (Plans), will bear the appropriate new heading. Accordingly, all directives, administrative memoranda, and notices will be published as Office of Special Activities issuances. Those issuances previously published and still current will remain in effect and no change will be required at this time; and it will not be necessary to initiate a new numbering series. Future issuances will bear succeeding numbers to those already used and the only change will be reflected in the heading as previously mentioned. This particular issuance serves as an example.

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Colonel, USAF

Assistant Director for Special Activities

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OFFICE OF SPECIAL ACTIVITIES
OSA HQS DIRECTIVE NO. 22-5-1

TRAVEL
30 SEPTEMBER 1966

RECISION: OSA Hqs Notice No. 22-6
dated 8 April 1963

RENTAL OF AUTOMOBILE

1. OSA approving officers for official travel will not approve rental of automobile unless sufficient justification for such rental is included on the Request for Travel form. A vague statement such as "necessary to meet operational requirements" will not suffice.

2. Normally, rental of automobile is restricted to those instances where security so dictates or where it is readily apparent that automobile rental would be cheaper to the U. S. Government than the use of taxi or other public transportation. In those cases where two or more travelers are traveling together and when automobile rental can be justified, only one traveler in the group will be granted such authorization.

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Deputy Director of Special Activities

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